

Complaint Memo
City of Weston

Attention (Department or Person)

City **Council**, or Council Member _____ **Library**
Mayor **Planning** **Police** **Public Works**

Complaint

Date

Action Desired

Name

Phone / Address

Call back desired? **Y** **N**

Mail? **Y** **N**

Forwarded To

By

Date

Action Taken / Recommendation

By

Date