



**MINUTES**  
Weston City Council

**Wednesday, February 14, 2024**

**MEETING CALLED TO ORDER**

**By Mayor Thul @ 6:07PM Present:** Mayor Duane Thul. Councilors: Mike Dowd, Greg Phillips, Shannon Hoehna and Jennifer Lantz. City Recorder: Sheila Jasperson.

**Location:** 114 East Main Street, Weston, OR

**1a) Pledge of Allegiance was recited.**

**1b) Mayor Thul welcomed everyone.**

**1c) Approve Minutes for:** January 10, 2024. Councilor Hoehna motioned, Councilor Lantz second to approve minutes of January 10, 2024. All in favor, none opposed.

**2) Citizen Comments & Suggestions**

**3) Correspondence:**

City Recorder provided 2022-2023 final audit. City Recorder shared HB 2805 changes to Public meeting laws coming in 2024. Elected officials will be required to attend training (tracked) once a term. New requirements discussed, with further training to come in late spring 2024. Minor changes will also be coming with yearly SEI filings.

**4) New Business:** None

**5) Old Business Items:**

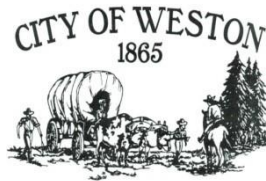
**5a) Old Post Office (110 ½ E Main):** Councilor Phillips made an updated motion to have the city attorney notify owners of a mandatory construction ***finish*** date of no later than July 13, 2024, or the City will activate rights under applicable codes. This replaces motion of January 10, 2024. Councilor Lantz second. GP, DT, JL in favor. MD and SH opposed.

**5b) UCSO Coverage/Contract:** No action taken.

**6) Action Items:**

**6a) Grants:** City Recorder shared written report provided by Annie Boyd regarding status of outstanding grant applications. No action taken. Brad Baird from Anderson Perry presented information in addition to an updated engineering services contract for possible USDA Search Grant for the water system master plan. An agreement for professional series for the development code codification and reformat was presented for council review/signing, as well as a history and timeline for completion of the project.

**6b) Update(s) to Gizmo (Meeting Room):** Update of plan provided in council packet. Councilor Hoehna made the motion to approve continuing with the project,



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based on information provided. Councilor Phillips second. All in favor, none opposed.

**6c) Accrued Vacation Carry Over (Personnel Manual-6.13 Vacation):** Councilor Phillips made the motion to update Personnel Manual Section 6.13 Vacation to increase the number of hours allowed to carry over into the next calendar year to 320 hours (currently 160 hours). This change will apply to the two current retirees payout(s). Councilor Dowd second. All in favor, none opposed.

**6d) Main Street Parking:** No action taken.

**6e) Approve City Recorder to attend CIS Annual Conference (2/28-3/1):** Councilor Phillips made the motion to Approve City Recorder to attend CIS Annual Conference (2/28-3/1). Councilor Lantz second. All in favor, none opposed.

### Added Action Items:

**6f) Approve a work session with UCSO to better understand the Crime Property Ordinance and its application:** Councilor Hoehna made the motion to Approve a work session with UCSO to better understand the Crime Property Ordinance and its application. Councilor Phillips second. SH, GP, JL and MD in favor. DT opposed.

**6g) Approve expenditure of \$2,670.91 for the removal, rebuilding and re-installation of the injector pump for the street sweeper.** Mayor Thul made the motion to Approve expenditure of \$2,670.91 for the removal, rebuilding and re-installation of the injector pump for the street sweeper. Councilor Phillips second. All in favor, none opposed.

**6h) Approve Public Works to clean up property (raw garbage, etc.) at 401 S Broad with UCSO oversight, and lien placed on property for expenses.** Mayor Thul made the motion to Approve Public Works to clean up property (raw garbage, etc.) at 401 S Broad with UCSO oversight and lien placed on property for expenses. Councilor Phillips second. All in favor, none opposed.

**6) Approve Financials and Pay Bills:** Councilor Phillips made the motion to approve the monthly financials and pay the bills. Councilor Lantz second. All in favor, none opposed.

**Adjournment @ 7:23pm**